



Homes that change
people's lives

Job Advert: Supported Housing Officer

Details

Reference

001578

Salary

£23,526

Department

Housing

Hours

37

Job Type

Permanent

Location

Priory Court Knowle, Bristol

Closing Date

Friday, 09 February 2024

Planned Interviews

Friday, 16 February 2024

Job Description

Elim Housing Association is a provider of housing and support services in the West of England and Gloucestershire. We are looking for a Supported Housing Officer to join our team.

'Although it might be a challenging role at times, it is so rewarding and a privilege to be part of people's life's journey. If you'd like to make a difference in your career and other's people lives, this role is for you. Elim is a supportive organisation with a great sense of community and fairness. I have felt so encouraged and supported since the minute I started.'

Elim Colleague

The Bristol Parents Alliance is a service delivered in partnership with Places for People, delivering housing and support services to vulnerable parents across Bristol. You will be responsible for working closely with vulnerable parents, co-producing and facilitating a tailored programme of support, giving them every opportunity to develop the skills to move on positively with their children, maintain their accommodation & contribute positively to the communities in which they live.

This is a high-support service that delivers support to some of the city's most vulnerable parents. You will work to a shift pattern that cover the hours of 0800-1800, either 0800-1600 or 1000 – 1800, Monday to Friday including all bank holidays, and at times may be lone working following a full induction and training.

What you will be doing:

- You will establish and maintain trusting relationships with parents, maintaining regular contact and facilitating a co-produced planned programme of support.
- Assess and identify the strengths, support needs and risks of parents in line with organisational Support Delivery and Risk Management procedures
- Assist parents in identifying and access appropriate move-on accommodation
- Promote opportunities and encourage the raising of aspirations of the parents you support in education, training and employment
- Work in partnership with external agencies to safeguard and facilitate the effective delivery of support and improve outcomes for those receiving our services

Person Specification

- Excellent communication skills, with the ability to communicate at all levels both orally and in writing, tailoring to individual need when required
- Ability to work in partnership with multiple agencies, including statutory agencies to improve outcomes for those receiving our services
- Empathy with the causes of homelessness for vulnerable parents and the barriers they face.
- Ability to identify and raise the aspirations of those receiving our services, encouraging education, training and employment
- Ability to maintain accurate and up to date records by using common Microsoft Office packages, Excel, Word, Outlook and other systems and software.

It Would be great if You could also

- Demonstrate knowledge and experience of promoting parenting skills and healthy routines
- Have experience of supporting people who are survivors of domestic abuse, or currently experiencing it
- Have experience of supporting people with mental ill health.
- Have experience of delivering strength based and trauma informed support

Benefits

- Generous holiday entitlement of 25 days (plus bank holidays), increasing to 30 days
- Paid day off for your birthday each year.
- Company pension scheme with competitive contribution rates
- Access to training and career development through Elim Skills Academy.
- Supportive & generous company sick pay
- Access to our Employee Assistance Programme
- Flexible working to have work life balance
- Peace of mind with: Healthcare Cash Plan, Life Assurance
- Free onsite parking

Contact Us

Units 3 & 4, Pinkers Court,
 Briarlands Office Park, Gloucester Road,
 Rudgeway, South Gloucestershire
 BS35 3QH

Call: 01454 411172

Email: HR@ElimHousing.co.uk

About US

Providing homes, supporting people.

Elim Housing is a socially responsible business delivering quality homes and support services which positively change people's lives.

We engage and innovate, and work in collaboration with others to enhance the wellbeing and independence of individuals and communities.