



Homes that change  
people's lives

## Job Advert: Supported Housing Officer

### Details

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**Reference**

000538

**Salary**

£20,835 - £21,335 dependent on experience

**Department**

Supported Housing

**Hours**

37.5 hours per week

**Job Type**

Permanent

**Location**

Wells Road/Southmead

**Closing Date**

Monday, 27 September 2021

**Planned Interviews**

Wednesday, 06 October 2021

### Job Description

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Elim Housing Association is a provider of housing and support services in the West of England and Gloucestershire, our vision is 'to meet housing need and deliver homes that change people's lives'. Elim's aim for it's customers is to ensure that the housing and services Elim provide serve as a platform for growth, facilitating all our customers to achieve their aspirations. In this way, we make our homes truly life changing by ensuring that our service has a positive impact long after a person has left Elim accommodation.

Elim **CARES** Values were created in partnership with our customers, staff, Board and other stakeholders, and they represent our commitment to how we deliver our services and work together successfully:

- C Customers First – Customers are at the heart of our services and decision making.
- A Aspirational and Accountable – We are ambitious for our customers, staff and stakeholders. We work with integrity, learn from mistakes and do what we say we will.
- R Results – We work hard and deliver great results for our customers and for Elim.
- E Everyone's view matters – We listen to understand, improve and build our services
- S Supportive – We tackle challenges head on and inspire each other to achieve our potential.

The Bristol Parents Alliance is a service delivered in partnership with Places for People, delivering housing and support services to vulnerable parents across Bristol.

The role of a Supported Housing Officer is both challenging and rewarding. You will be responsible for working closely with vulnerable parents, co-producing and facilitating a tailored programme of support, giving them every opportunity to develop the skills to move on positively with their children, maintain their accommodation & contribute positively to the communities in which they live.

What you will be doing:

- You will establish and maintain trusting relationships with parents, maintaining regular contact and facilitating a co-produced planned programme of support.
- Assess and identify the strengths, support needs and risks of parents in line with organisational Support Delivery and Risk Management procedures
- Assist parents to identify and access appropriate move on accommodation

- Promote opportunities and encourage the raising of aspirations of the parents you support in education, training and employment
- Work in partnership with external agencies to safeguard and facilitate the effective delivery of support and improve outcomes for those receiving our services

## Person Specification

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What you will need to be successful:

- Experience and understanding of the causes of homelessness and social exclusion for vulnerable parents
- Experience of delivering tailored support to people in a supported housing environment
- Up to date knowledge of Safeguarding and Protection from Abuse strategies as they relate to children and adults, with the ability to identify risk, including how and when to report concerns
- Knowledge of Psychologically Informed Environments and practice
- Experience and understanding of housing management issues including rent collection, void management, property maintenance and ASB
- A driving license and access to your own car is essential.

Full details of the role requirements are in the Job Profile.

## Benefits

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Elim employees benefit from:

- 25 days annual holiday rising to 30 days.
- Company pension.
- Life Assurance.
- Annual bonus.
- Health cash plan, which includes discounts to a wide range of shops and services.
- Free onsite car parking
- Bank holidays paid at time and a half

Full details of Elim's benefits are [here](#).

## Contact Us

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BS35 3QH

Call: 01454 411172

Email: [HR@ElimHousing.co.uk](mailto:HR@ElimHousing.co.uk)

## About US

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### **Providing homes, supporting people.**

Elim Housing is a socially responsible business delivering quality homes and support services which positively change people's lives.

We engage and innovate, and work in collaboration with others to enhance the wellbeing and independence of individuals and communities.